

IN THE UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF TEXAS
AMARILLO DIVISION

CLERK US DISTRICT COURT
NORTHERN DIST. OF TX
FILED

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DEPUTY CLERK

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PRETRIAL NOTICE AND ORDER

IN RE: AUGUST 25, 2014 AMARILLO CIVIL SETTINGS

TO ALL ATTORNEYS AND PARTIES ON THE ATTACHED LIST:

1. Attached is a list of cases set for trial in Amarillo beginning August 25, 2014.
2. All attorneys and parties not represented by attorneys are required to be present in open Court on Monday, August 25, 2014, at 9:30 a.m. for announcements and ready to begin trial on Tuesday, August 26, 2014, at 9:00 a.m.
3. Criminal cases pending on the docket will be given preference. **The cases will not necessarily be tried in the order listed.**
4. Attorneys and parties not represented by attorneys are required to comply with this Order in every case.
5. All parties are hereby ordered to complete all discovery at least two weeks prior to the time set for trial unless otherwise ordered. Discovery procedures should be initiated in time to permit completion by the deadline. This Order does not extend discovery deadlines previously set in a specific case.
6. The Pretrial Order is due August 8, 2014.
7. Unless an earlier time is required by the rules or by specific order, or a different time is set by a specific order in a particular case, motions must be filed by August 8, 2014. Deadlines for motions as provided by the rules or by specific order must be observed and are not extended by this Order. In particular, the motion deadlines set in the Rule 16 Scheduling Orders are not extended by this Order. You are reminded that Local Rule 5.2(a) provides that "[n]o motion for summary judgment shall be filed within 45 days of a scheduled trial date." Motions in Limine must be filed by the deadline set in this paragraph unless a different deadline has been provided by specific order in a particular case.

Pretrial Order

8. All attorneys and parties not represented by attorneys shall jointly prepare a proposed Pretrial Order for the Court to enter in each case, which shall contain the following in the order listed:

- (a) Any questions, jurisdictional or otherwise, raised by pending motions.
- (b) A concise summary of the claims and defenses of each party.
- (c) An itemized list of all stipulations and admissions of fact which have been agreed upon by the parties.
- (d) An itemized list of the contested questions of fact, including an itemized statement of special damages, if any, as well as offsets thereto.
- (e) An itemized list of each contested question of law.
- (f) An estimate of the length of trial.
- (g) A list of additional matters which would aid in the disposition of the case.
- (h) The original signature of each attorney and of each party not represented by an attorney.
- (i) A place for the date and signature of the Court.

9. All attorneys and parties not represented by attorneys are ordered to personally confer prior to the date of submission of the proposed Pretrial Order, and a certificate shall be attached to the proposed order, signed personally by the attorneys and by each party not represented by an attorney, stating that such a conference has been held, the stipulations are agreed upon, and that the proposed Pretrial Order is submitted to the Court for entry.

10. The proposed Pretrial Order must be a single document bearing the signatures of the attorneys and all parties not represented by an attorney. It is not acceptable for any attorney or party not represented by an attorney to submit a proposed Pretrial Order which does not contain the required complete set of signatures.

Designating & Exchanging Exhibits & Depositions

11. All exhibits to be offered in evidence are to be marked with tags and exchanged with opposing counsel and unrepresented parties by **August 15, 2014**.

12. In addition to the actual exhibits to be offered in evidence, a copy of each marked exhibit shall be furnished to the Judge for the Judge's use before, during, and after the trial. This includes all documents and photographs but excludes physical evidence and exhibits which cannot reasonably be copied. If exhibits are numerous (more than 15), the additional copies for the Judge shall be tabbed or placed in tabbed folders so as to be readily accessible to the Judge during trial. These additional copies of marked exhibits shall be furnished to the Judge not later than docket call.

13. All portions of depositions to be offered at trial are to be designated in writing with the Clerk and the depositions filed by **August 15, 2014**.

Preparation & Submission of Exhibit & Witness Lists

14. Attorneys and parties not represented by an attorney shall furnish to opposing counsel, parties not represented by an attorney, the Court, and the Court Reporter, a list of all exhibits and a separate list of witnesses by **August 15, 2014**.

Proposed Charge or Proposed Findings and Conclusions of Law and Trial Briefs

15. Each attorney and party not represented by an attorney shall deliver to the Court, opposing counsel and parties not represented by an attorney, requests for jury instructions and questions for inclusion in the Court's charge, or proposed findings of fact and conclusions of law if the trial is to the bench, and any trial briefs, at the same time the proposed Pretrial Order is filed with the Clerk: **August 8, 2014**. Proposed jury instructions, questions, and conclusions of law shall contain citations to authority.

Pretrial Conference

16. If a pretrial conference is desired, the attorneys must notify the Court by the time the proposed Pretrial Order is filed, and preferably sooner, to facilitate scheduling.

Sanctions

17. Should an attorney or any party not represented by an attorney:

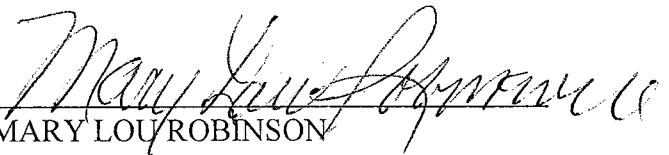
- (a) Fail to cooperate in the preparation and filing of the proposed Pretrial Order,
- (b) Fail to appear at a scheduled pretrial conference or hearing,

- (c) Fail to submit a complete and correct Pretrial Order as required,
- (d) Fail to appear as required at docket call, or
- (e) Fail to comply with the other directions set out herein,

an ex parte hearing may be held and judgment of dismissal, default, or other appropriate sanction will be entered.

It is so ORDERED.

ENTERED this 21st day of July, 2014.


MARY LOU ROBINSON
United States District Judge

THE FOLLOWING CASES ARE SET FOR TRIAL:

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|----|-------------------------------------------------------------------|-------------|--------------------------------------------------------------------------------------------|
| 1. | 2:13-CV-036-J
Maria E. Loera, <i>et al.</i>
v.
Texas VFW | <u>JURY</u> | FOR PLAINTIFFS:
Michael A. Warner

FOR DEFENDANT:
Kelly Utsinger |
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| 2. | 2:13-CV-173-J
Cornerstone Outreach Center
of Amarillo, Inc.
v.
Travelers Lloyds Insurance Company | <u>NON-JURY</u> | FOR PLAINTIFF:
Richard D. Daly

FOR DEFENDANT:
Wm. Lance Lewis |
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| 3. | 2:13-CV-190-J
Andrew Ince and Marie Ince
v.
Glazier Trucking Inc. and
Roy Hall | <u>JURY</u> | FOR PLAINTIFFS:
Kurt B. Arnold

FOR DEFENDANTS:
Mitzi S. Mayfield |
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| 4. | 2:13-CV-196-J
Luke Donoghue and
Ruth Donoghue
v.
City of Fritch, Texas, <i>et al.</i> | <u>NON-JURY</u> | FOR PLAINTIFFS:
Michael A. Warner

FOR DEFENDANT,
CITY OF FRITCH, TX:
Lee Ann Reno

FOR DEFENDANTS,
RICKEY AND CHRISTY WARD:
Harley D. Caudle

FOR <i>PRO SE</i> DEFENDANT,
SAMUEL WAGNER:
Samuel Wagner, <i>Pro Se</i>
P.O. Box 1863 - 400 S. Robey
Fritch, TX 79036 |
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